

Venue Hire at



TERMS AND CONDITIONS FOR EVENTS AND VENUE HIRE AT THE DOORS INN

Agreed upon areas and services to be obtained from The Doors Inn (please specify):

- 1.
- 2.
- 3.
- 4.
- 5.

The rest of the property is off limits for venue hire guests.

RATES

- All rates are subject to change without notice.
- Rates are quoted in South African Rand.
- All rates exclude beverage and food. No restaurant or bar facilities available without prior arrangement.

DEPOSITS AND CANCELLATIONS

- 50% deposit of the venue hire is required within 7 days of making the booking in order to secure the reservation at The Doors Inn.
- The balance is due 14 days prior to the function date.
- To safeguard The Doors Inn against possible damages, a deposit of R2000 is required when the booking is made. The amount will be refunded into your bank account no later than one week after your function, should there be no damages.
- Maison does not offer account facilities.
- Cancellation outside 28 days prior to the function date will result in a loss of 50% deposit.
- Cancellation of 28 – 0 days prior to the function date will result in a 100% loss of total hire amount agreed upon.

PROVISIONAL RESERVATION

- The Doors Inn reserves the right to cancel all services booked by The Doors Inn should full payment not be received prior to the function date.
- The following should be emailed or faxed to the Manager to confirm your reservation:
 1. A copy of the signed terms and conditions and the signed function sheet
 2. A copy of the deposit slip or payment confirmation

Kindly note that payments may be paid directly into The Doors Inn bank account

DÉCOR & HIRED GOODS

- Any hired goods brought onto the property will be the responsibility of the event organiser and or “event owner”. The Doors Inn will not be held responsible for any damages or late returns of hired goods. All equipment or décor brought onto the property must be collected by the organiser / coordinator no later than 1 hour after the event. The Doors Inn will not store or safeguard any property. Any decor or items hired will be for the clients account. Final approval of all hired goods will be made by the management of The Doors Inn.
- No animals (dead or alive) allowed on the property.

SMOKING

- All facilities are strictly non-smoking.

MUSIC

- Due to local noise regulations, music has to end at 23h00 sharp. The Doors Inn therefore reserves the right to regulate the volume of the music at any event held on its premises. The music will be of light nature, no heavy dance music and loud DJs.

CHILDREN

- Children are welcome at The Doors Inn however parental supervision must be maintained at all times with responsibility for safety and well-being resting with the parents. There is an open swimming pool and the management and staff of The Doors Inn take no responsibility for the safety of children.

WEATHER

- The Doors Inn takes no responsibility for outdoor functions and the client remains responsible for any extra costs involved should a radical shift in the weather affect the arrangements for the function.

PARKING AND ACCESS

- Parking is available for a maximum of 20 light motor vehicles. No busses or trucks allowed inside the premises. All guests parking in the street, should adhere to municipal bylaws regarding parking. The Doors Inn will take no responsibility for damage to vehicles or traffic fines. To avail yourself of parking regulations phone 015 491 4444.
- Access control will be managed by The Doors Inn. Right of admission is reserved. The Doors Inn retains the right to remove any guest from the premises without explanation.

PLEASE SIGN THE BELOW IF YOU ACCEPT OUR TERMS AND CONDITIONS

EVENT HOST SIGNATURE

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PRINT NAME

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DATE

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Kind Regards

Riaan Eastes